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Approval Date: 06/24/2011

From Department: 31 SECRETARY OF STATE

	<b>Debit</b>	<b>Credit</b>
<b>Total</b>	<b>\$16,635.00</b>	<b>\$16,635.00</b>
<b>TotFTE</b>	<b>0.0</b>	<b>0.0</b>

Transferring \$16,635 in general funds within the Secretary of State. This is a one-time transfer from operating expenses to personal services. Funds are available due to expenses being lower than previously anticipated. Funds will be used to cover a shortfall within personal services due to leave payouts which occurred when the new Secretary of State took office on January 3, 2011.

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Accounting transaction detail can be queried from the central accounting system by LRC staff. A record of this transfer and its authorization is available for public inspection in the Bureau of Finance and Management.